



## COMMUNITY NURSE

Full-Time, Temporary

### RESPONSIBILITIES/DUTIES

The Community Nurse exists to provide health services as needed by the Hope Mission Health Clinic, its doctors and clients. The position is responsible for completing doctor-ordered referrals, Hope Mission client health-related rounds, and administrative work as required by EOPCN and/or any Hope Mission client social work (where health assessments or applications are necessary). Success in the position is directly related to the provision of Health Clinic services and reporting as required.

The Hope Mission Health clinic operates in partnership with EOPCN and AHS to provide physician and psychiatric care to the community in central Edmonton, especially vulnerable populations (around 8,000 visits annually). Reporting directly to the EOPCN Clinical Manager, the Community Nurse is responsible for the nursing office [inventory counts (and submission of needs) and upkeep], client care as referred to by (1) the doctors, (2) appointments, and (3) administrative work as needed.

The position supports the delivery of Primary Care Services in the family practice clinic setting. The RPN or LPN uses the nursing process as a member of, and in collaboration with, the multidisciplinary team, in the delivery of consistent quality care to meet the needs of the patient/clinic including:

- Collaborating with patient, physician and multidisciplinary team in the development and revision of care plans to address client needs and preferences, establishing clear goals that are mutually agreed upon by the client and health care team.
- Identifying complex health issues and arranging additional supports (e.g. homecare) or appointments for wound care, emergency check-ups, etc. for patients.
- Assisting clinic physicians with examinations, treatments, special tests and routine procedures and other duties as required.
- Preparing exam rooms; select, setup and maintain medical supplies and equipment for exams and procedures.
- Patient counseling and health teaching, addressing topics such as healthy lifestyle, risk reduction behaviours and preventative self-care.
- Liaising and care coordination with other PCN team members (e.g., mental health navigators, clinicians, dietitians, and exercise specialists) as well as the external healthcare team as required.

### QUALIFICATIONS

Minimum of 2 years of nursing experience within a complex primary care or community setting; preference given to RPN/LPN with community mental health experience. Please note that all candidates for the above position must have:

- Graduated from an approved RPN program, accredited through CARNA preferred
- Graduated from an approved Licensed Practical Nurse program, accredited through CLPNA
- Current, active registration with CARNA/CARNPA or CLPNA
- Primary Care/community experience including chronic disease management patient education



- Immunization certification
- Experience in using electronic medical records and documentation (EMR)
- Demonstrated knowledge of computer software such as Microsoft Office (including PowerPoint)
- Excellent interpersonal and team skills
- Clear communication, critical thinking, and organizational skills

## APPLY TODAY

The Edmonton Oliver PCN offers a competitive compensation package with comprehensive benefits, opportunities for continuing education and career growth, and an outstanding work environment.

Please send applications by email to: [jointheteam@eopcn.ca](mailto:jointheteam@eopcn.ca) (Attn: Tanya)

**CLOSING DATE: October 16, 2020**

We thank all candidates in advance for their applications, however, only those being selected for an interview will be contacted.